

# YEARLY STATUS REPORT - 2020-2021

Part A		
Data of the Institution		
1.Name of the Institution	CHRIST COLLEGE, JAGDALPUR	
• Name of the Head of the institution	Dr.Fr.Tomy Mathew	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	07782222380	
• Mobile no	9425258613	
Registered e-mail	principal_christcollege@yahoo.in	
Alternate e-mail	shaijupayy7125@gmail.com	
• Address	Geedam Road, Danteshwari Ward	
• City/Town	Jagdalpur	
• State/UT	Chhattisgarh	
• Pin Code	494001	
2.Institutional status		
Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Semi-Urban	
Financial Status	Self-financing	

• Name of the Affiliating University	Shaheed Mahendra Karma University
Name of the IQAC Coordinator	Siji Jestus John
• Phone No.	07782222380
Alternate phone No.	9425258613
• Mobile	9424293632
• IQAC e-mail address	iqacccj@gmail.com
Alternate Email address	sijisam2005@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.christjdp.in/AQAR.asp <u>x</u>
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.christjdp.in/images/a cademic-calender.pdf

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# **5.**Accreditation Details

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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	C	1.74	2021	21/11/2021	21/11/2026

# 6.Date of Establishment of IQAC

29/09/2014

# 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding	Agency	Year of award with duration	Amount
Nil	Nil	Ni	.1	Nil	Nil
8.Whether composition of IQAC as per latest NAAC guidelines		Yes			
• Upload latest notification of formation of IQAC		View File	2		
9.No. of IQAC meetings held during the year		2			

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
<ul> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
• If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Encouraged faculty members and students to actively participate in research activities and to publish research papers		
Provide training to faculty members to use applications for online classes during pandemic		
IQAC took initiative to take feedback from teachers, students and teachers		
IQAC took initiative to make policies for students		
IQAC encourage students and faculty members to attend FDP, seminars and workshops		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Conducting NAAC peer team visit for the second cycle	Peer team visit successfully completed
Promotion of research opportunities for faculty members	Keeping in mind the suggestions of the NAAC Peer Team for the creation of an IQAC decides to promote research opportunities for the faculty members of the college. The IQAC has created a lobby for inter-faculty discussion on various research avenues. Many faculty members published research papers.
To encourage staff members to attend FDP,seminars and workshops	Many faculty members attended seminars, workshops and FDP
To get feedback from all stakeholders	Feedback has been taken from parents, teachers and students
To encourage faculty members to use ICT facility	Faculty members utilize ICT facility efficiently for online classes and offline classes
To maintain and upgrade the infrastructure facilities	Upgraded the infrastructure facilities like playground, classrooms, fire safety facilities etc
3.Whether the AQAR was placed before tatutory body?	Yes
• Name of the statutory body	
Name	Date of meeting(s)
Quality Advisory Committee	27/07/2022
4.Whether institutional data submitted to AIS	HE
Year	Date of Submission
2020-21	22/01/2022

## **15.Multidisciplinary** / interdisciplinary

The college follows the curriculum and syllabus prepared by the Shaheed Mahendra Karma university to which the college is affiliated. The college is ready to offer multidisciplinary / interdisciplinary programmes as soon as the university issues guidelines in this regard. However the all programmes in the college include Environmental studies as a course in the cirriculum.

#### 16.Academic bank of credits (ABC):

The college plans to organise training programmes for teachers and students on Academic Bank of credits.The college follows the system prepared by the Shaheed Mahendra Karma university to which the college is affiliated. The college is ready to follow the credit system as soon as the affiliated university implements it.

#### **17.Skill development:**

The college plans to start value addition courses on skill development like, video editing, e-content development, accounting with tally software etc. The college is having a language lab to improve the communication skill of the students.

**18.**Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college through its various co-curricular and extension programmes inculcates humanistic, ethical and constitutional values among its students. The college offer under graduate and post graduate programmes bilingually(both English and Hindi). The bilingual under graduate programmes are B.Sc,B.Ed,BCA,B.Com .The bilingual post graduate programmes are MSW and M.Com .

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The college intents to conduct a Faculty development programme in collaboration with Marian College, Kuttikanam, Kerala with special focus on Outcome based education (OBE). The college has designed the framework for Program Based outcome and Course Based Outcome.

#### **20.Distance education/online education:**

The college is an examination centre for Indira Gandhi National Open University (IGNOU) .The college plans to conduct some of IGNOU courses in the Campus. The college is the study centre for the DCA and PGDCA courses of Pandit Sundarlal Sharma (Open) University, Chhattisgarh. During Covid Pandemic teachers effectively used online teaching tools for curriculum delivery.

Extended Profile		
1.Programme		
1.1	343	
Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	<u>View File</u>	
2.Student		
2.1	637	
Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format	<u>View File</u>	
2.2	50	
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	View File	
2.3	207	
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1	40	
Number of full time teachers during the year		
File Description	Documents	
Data Template	<u>View File</u>	

3.2		50
Number of sanctioned posts during the year		
File Description     Documents		
Data Template		<u>View File</u>
4.Institution		
4.1		34
Total number of Classrooms and Seminar halls		
4.2		3670054.84
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		77
Total number of computers on campus for academic purposes		

# Part B

# **CURRICULAR ASPECTS**

## **1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

#### Curriculum Enrichment

- Teachers from various departments attend curriculum restructuring workshops in revised syllabi of University in BoS.
- A well equipped library essential to acquaint the students and faculty with new trends and developments in each subject.
- The College implements an effective assessment system through Unit test, assignments, presentations, invited talks and documented through IQAC.
- Well equipped laboratories with sophisticated instruments in Science department.
- The HOD's of each department ensures that curriculum is delivered as per plan and in a timely manner
- Corrective measures are suggested and executed at the department level.
- Linking textual knowledge with outside reality and contemporary society by conducting field trips and industrial

visits.

Curriculum Delivery

- The institution developed a tangible action plan for effective curriculum delivery.
- An academic calendar prepared, in accordance with the University academic calendar, specifying expected monthly teaching days, dates of internal examinations, topics to be covered, date of completion of syllabus with percentage of topics to be covered which help in effective and systematic implementation of the curriculum.
- Continuous evaluation is done through class tests, class seminars, assignments, projects.
- Department and college level monitoring committees ensures timely completion of syllabus and address student grievances.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://www.christjdp.in/pdf/Criteria-1.1.3- 2021.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of new academic session, University notifies an academic calendar for all programs and the academic calendar prepared by the college is in accordance with the University academic calendar specifying date of commencement, expected monthly teaching days, last working day, dates of internal assessment, term end exam, modal examination, date of completion of syllabus, tentative practical examination dates, various events to be organized and number holidays.

The academic calendar is prepared regarding continuous internal evaluation process and displayed in principal's office.

The student's academic progress is monitored regularly by adopting the strategy of continuous internal evaluation seminars, project work, unit test, term end exam and model examination. The teacher plans the teaching and evaluation schedule of assigned subject and internal evaluation is planned with head of department.

The head of department compiles the academic plan and ensures that there is no overlapping of activities in general and continuous internal evaluation in particular at both the internal as well as the University level, then academic calendar is forwarded to the IQAC and then to Principal and approved Calendar is displayed on notice board.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://www.christjdp.in/AQAR-doc.aspx

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

## **1.2 - Academic Flexibility**

**1.2.1** - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

## 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

# 1.2.2 - Number of Add on /Certificate programs offered during the year

# **1.2.2.1** - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<u>View File</u>

# **1.2.3** - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

## **1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender sensitization

- Gender equality is strictly followed in the appointment of staff, admission of students and in all the other activities occurring in college campus.
- The prescribed syllabus of University for Bachelor of

Education includes courses which consists issues relevant to gender and society, moral values and professional ethics.

- As a part of co-curricular activities, the proactive women cell of the college conducts a variety of programs to create awareness among students and women students in particular, about their rights
- Special days like International Women Day etc are celebrated with variety of programmes such as awareness campaigns and interactive sessions with famous activists.

Environment and Sustainability

- Since it's establishment, Christ College has been maintaining a eco-friendly
- campus. Pleasant environmental ambience is provided to students through its lush green and pollution less campus.
- The first semester of all UG programs has a course on Environment Studies.
- As a part of open course, a course of Environment Studies is offered.
- All the course on science discipline has separate module on environment and its various aspects.
- World Environment Day is observed in the campus with planting of trees, distribution of seeds and saplings.
- Maximum efforts are made for plastic free campus.
- Eco friendly practices like rain water harvesting, vermicomposting and proper disposal of garbage is practiced in the college.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

# **1.3.2** - Number of courses that include experiential learning through project work/field work/internship during the year

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<u>View File</u>

# **1.3.3 - Number of students undertaking project work/field work/ internships**

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File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

# 1.4 - Feedback System

# 1.4.1 - Institution obtains feedback on the<br/>syllabus and its transaction at the institution<br/>from the following stakeholders Students<br/>Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	<u>https://www.christjdp.in/pdf/parent-</u> <u>feedback.pdf</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	<u>View File</u>

# 1.4.2 - Feedback process of the Institution may A. Feedback collected, analyzed be classified as follows

and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://www.christjdp.in/AQAR-doc.aspx

## **TEACHING-LEARNING AND EVALUATION**

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of students admitted during the year

#### 637

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

#### 25

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Slow learners are identified by class teachers and subjective teachers and counseled by class teachers. In the start of the session basic fundamentals are taught for the better understanding of the subject concept which could not be grasped easily is repeated in consequent classes.

Remedial classes are conducted for the slow learning students based on the result of class tests and Mid- term examinations in which focus is given on specific subjects/ topics in which the students are found to be slow learners. We provide study material, Question banks and notes to the students for better performance in exam.

Mentoring system for students to minimize dropout through personal counseling. Evidence of success better results in the examination more regular attendance increase participation in co curricular activities, better discipline on campus and respectful relationship between teachers and students. Parent's Teachers meeting is held to convey academic performance of slow learners.

Advanced learners are motivated to strive for higher goals. Different department organizes student seminars, group discussion, and workshop to develop analytical skill and thereby to improve their presentation skills as well as they are given advance reference for higher learning and motivating them with awards and prizes for departmental activities. Computer facility with internet connection and wifi connectivity for fast and precise access of information for independent learning. The college ensures that advance learner needs are met and they are supported in their quest for knowledge.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
637	40

File Description	Documents
Any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

Regular practical classes to teach laboratory skills and develop expertise based on theory components in concerned subject

Outside the classroom they are taken out on a nature trail, to interact with natural environment and the surroundings to develop a sense of responsibility and sensitivity towards nature

By visiting different industries, students can directly interact with what they read about in books. Students gain more knowledge when they see and experience process and methods that is taught the in the class.

Field trips are now an integral part of the science curriculum especially ecological studies in which students analyse flora of field collect it and Herbarium files are prepared and submitted.

Cultural cell organizes different performing arts and literary activities to Promote opportunities to experience culture and develop creative abilities

Academic performance is enhanced by intrinsic motivation to learn by group discussions, class seminar and powerpoint presentations. Providing extra support for learning time for slow learners by remedial classes.

Annual trekking programme is organized every year to inculcate the spirit of adventure among the youth, propagating adventure, nature awareness, to positive personal growth experiences that help students develop character

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools transform teaching and learning process and empower both teachers and learners to keep pace with cutting edge technology. Besides saving paper and time it has developed interest among students and helped them to understand and perform better. Projectors are installed in labs and seminar halls for seminars, lectures and power point presentation of students. Internet and printing facility is available in library. The students and faculty make use of email, group mails, and social networking tools for instantaneous communication and information dissemination. College provides internet and wifi services to staff and Students. Teachers have used different tools Google classroom, Google meet during the Pandemic.

PowerPoint presentations- Faculties are encouraged to use powerpoint presentations in their teaching by using laptops and projectors.

ICT Tools: Projectors- 5 projectors are available in different Halls/labs. Desktop computers- Arranged at Computer Lab and staffrooms in the college. Printers are installed in library and other prominent places. There are photocopier machines available in campus. Scanner is available in office. Seminar Rooms- Three seminar halls are equipped with all digital facilities. Auditorium- It is digitally equipped with mike, projector, cameras and computer system. Online Classes through Zoom, Google Meet, Microsoft Team, and Google Classroom was conducted by teachers during Covid pandemic. Inflibnet is available for all teachers and students.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

# **2.3.3** - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### **2.3.3.1 - Number of mentors**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	<u>View File</u>

# 2.4 - Teacher Profile and Quality

## 2.4.1 - Number of full time teachers against sanctioned posts during the year

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

**2.4.3** - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

## 2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution ensures that all students are aware of the evaluation process through the college prospectus which is updated annually. The orientation program and counseling held at the beginning of every academic year apprises students and their parents of the evaluation process and the schedule.

In each of the department of Science and Computer Science and IT for each subject (theory and practical) being taught at undergraduate level and post graduate level. Before the session begins teaching plans are prepared and discussed along with the mode of continuous internal evaluation. The schedules of internal assessments are communicated to students and schedule for annual examination are communicated when it is released by university. Students are given general instructions regarding the evaluation methods of university answer scripts. Such instructions are read in the classroom.

Theory subjects are assessed through: internal tests, university exams, assignments, seminars. Practical subjects are assessed through university external lab exam. Results of tests and mid- term exams are prepared and PTM is conducted and student's performance and regularity is informed to parents Students are also assessed by the teacher based on their participation in the class. Assessment includes presentations, test and assignments.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the college level, an examination committee, comprising of a senior teacher as coordinator and other teaching and non teaching staff as members, is constituted to handle the issues regarding evaluation process. The college takes measures to resolve grievances transparently and fairly. Materials of cheating are confiscated and records are maintained. The students are given opportunity to clarify their positions. The university constitutes a committee to look into the matter that are forwarded by the college and appropriate measures are taken judicially, transparently and within the time limit. There are administrative aspects of examinations (attendance, student implicated under unfair means, practical examinations etc) are recorded and managed at college level. Besides this, college also takes initiative to inform students about question paper pattern, examination dates of back papers, left over practical examinations etc by displaying the information on the notice board. At the college level, students are free to submit their grievances in writing that are related to the question paper and syllabus. Students submit their grievances related to printing error in their mark sheets and these grievances of students are forwarded with high recommendations by the college administration to the university.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college website and prospectus states the mission and objectives of all the departments of the college. In the orientation program for the first year undergraduate and postgraduate students, the broad objectives of their program are explained.

Program- specific outcomes of all the departments are highlighted through carrier options open to students after completion of the programs and the achievements of the alumnae. Alumnae of various departments are invited to interact with both the students and teachers during the orientation program and at other events and meetings. They share how the different courses shaped their careers and thus help students appreciate the program. This is also an opportunity for the faculty to take feedback on the course that need to be improved and the components which will make them more relevant.

For each course offered by the college, a unique set of learning outcomes have been defined. These are linked to the broad program outcomes have been defined. Following effective pedagogic strategies, the faculty articulates the learning objectives and expected outcomes for each course at the beginning of the session as well as before each unit in the syllabus. This helps the students appreciate the topic being covered in class as they see the relevance. The syllabus depicting the learning objectives is readily available for students and teachers on college/ Bastar university and college library

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.christjdp.in/pdf/Programme-and- course-outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Every year examination results display exemplary performance of Christ college students who largely occupy the top merit positions in the Bastar University. The biggest benchmark is our distinguished alumnae. Our alumnae body is CCJAA. The alumni members are working as staff members at our college itself and many alumni are working in our sister concerned institutions. Alumnae are regularly invited to give talks and conduct workshops in the various departments.

The college track how many of the students who successfully complete the course seek employment or go in for higher studies. Continuous assessment provides feedback on the efficacy of the teachinglearning process and learning outcomes of each course. This is in the form of assignments which are a part of the CIE as well as well as additional quizzes, tests and assignments which are periodically given to students.

As part of the course outcomes of the various papers taught to students during the Master's program, there is substantial scope of evaluation of opportunities for skill building, enhancement of conceptual understanding, training in research methodology and experiential and field work learning. Management students are involved in project work and MSW students participate in social work during their course. Successful completion of courses like seminars and dissertation is also evaluated in a department by viva conducted by externals appointed by University.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

## 2.6.3 - Pass percentage of Students during the year

**2.6.3.1** - Total number of final year students who passed the university examination during the year

#### 215

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	Nil

#### 2.7 - Student Satisfaction Survey

**2.7.1** - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.christjdp.in/pdf/SSS-Report.pdf

## **RESEARCH, INNOVATIONS AND EXTENSION**

3.1 - Resource Mobilization for Research

**3.1.1** - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)** 

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

# 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

## 3.1.2.1 - Number of teachers recognized as research guides

#### 0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

# **3.1.3 -** Number of departments having Research projects funded by government and non government agencies during the year

# **3.1.3.1** - Number of departments having Research projects funded by government and nongovernment agencies during the year

#### 0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## **3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our institution accommodates active learning environment with

efficient human resources, infrastructure equipped with modern facilities and achievements of students and teachers in various activities. The activities, organized, turn out to be a source of knowledge for students through fun and enjoyment.

Our institution comprises of different clubs and departments as IT Club, Commerce Club, Young Managers Club, Science Club, and Innovative Science Club. The common objective of these clubs is to encourage students to undertake different activities and develop various skills. Women Cell is an important platform relating to empowerment of girls. The girls can freely share their issues and problems in the cell. The Social Work Club does various summer placements of its students so they may have the practical view point of being a social worker. The seminars and workshops conducted connect the students not only to academic things but also to real life problems. The institution provides provisions to publish articles, research paper and journals in Journal Shodh Darpan. The students can also refer to these journals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<u>https://www.christjdp.in/office-</u> <u>bearers.aspx#quiz</u>

**3.2.2** - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

**3.2.2.1** - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

## **3.3 - Research Publications and Awards**

## **3.3.1** - Number of Ph.Ds registered per eligible teacher during the year

# 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

**3.3.2** - Number of research papers per teachers in the Journals notified on UGC website during the year

# 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

**3.3.3** - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

**3.3.3.1** - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

# **3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activity extends to the activities done in the real world to raise social consciousness of the students. These involve the innovative plans and ideas for the practical utility of rural, tribal, privileged and under privileged people.

Our institution compromises of an Extension Cell that carries out extension activities. The faculty and the students support the cell to carry out such activities that can bring a sort of change in people lives. The cell generally concentrates in rural areas. The activities are planned such that they turn out to improve the standard of living of the people. These activities are monitored by single student or by a small group. We planned some extension activities for the year also.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.4.2** - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

**3.4.2.1** - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File DescriptionDocumentsReports of the event organizedNo File UploadedAny additional informationNo File UploadedNumber of extension and<br/>outreach Programmes conducted<br/>with industry, community etc for<br/>the during the year (Data<br/>Template)View File

# 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

# 3.5 - Collaboration

**3.5.1** - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

**3.5.1.1** - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	<u>View File</u>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

**3.5.2** - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

**3.5.2.1** - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

#### 0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

# INFRASTRUCTURE AND LEARNING RESOURCES

#### **4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Christ College is spread over 6.93 acres with sprawling lawns, trees and built up area is 107996 sq.mt in a peace environment at Geedam Road Jagdalpur.. We provide the best environment for imparting and imbibing knowledge. At present, 8 UGprograms, 7 PG programs are offered. The college has adequate facilities like spacious class rooms, well equipped laboratories, staff rooms, playground, canteen, basketball court, seminar hall, auditorium, conference hall ,safe RO water facility etc. LCD projector facilities are available. Our faculty members explain any topic with the help of e-source and LCD facility for the benefits of our students. We have already installed CCTV camera in college campus.

The following are some of facilities our institution offers; 24X7 drinking water supply

Wi-Fi facility Canteen facility News paper Clean Sanitation

Indoor and Outdoor games Health Camp

Cultural Programme Women's development centre Well Greenish garden Common Computer center Well equipped library etc

The institution offers hostel for both boys and girls. The college has 7 laboratories for Physics, Chemistry, computer, botany and biotechnology. The labs are well furnished with ample space for students to work freely and equipped with all the latest facilities. The college has library with 17317 books and bound journals. Reading area and internet facility is available in library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.christjdp.in/AQAR-doc.aspx

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for Cultural activities

The College has an auditorium, open stage, seminar hall which is regularly used for cultural activities like competitions/performances, workshops, guidance sessions and practice. Total seating capacity of auditorium is 500 and seminar hall is 120. Backstage room is present with two entry door in the auditorium and two entry doors in seminar hall .

Separate room is available for keeping all the musical instruments and the stage material used for the drama and other cultural activities.

Musical instruments, Harmonium, Synthesizer, Tabla-Dagga, Octopad, Dolki are available.

Sport facility -

Indoor game facility

Colleges has indoor facilities for games like chess, table tennis etc

Outdoor game facility

College has play ground, basket ball court and facilities for net

practice of various games like cricket etc.

Sufficient number of sport material like football, basketball, badminton , table tennis rackets, hokey, long tennis rackets and balls ,fencing ,boxing , cricket , fitness equipment, softball are present and issued to the students as per the requirement. Sports equipment issuing register is maintained.

Guidance sessions for yoga are conducted for staff members and staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.christjdp.in/AQAR-doc.aspx

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

#### 09

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.christjdp.in/AQAR-doc.aspx
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)** 

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)** 

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is the Learning Resource Centre for teaching and learning activities in educational institutions. Our College Library develops a more comprehensive collection of print and electronic resources, giving a vital support to the academic and research needs of the College. The College library opens access system both for reference and stack section.

The main function of an academic library is to provide resources and research support to students and faculty of our institution. Specific course-related resources are provided by the library, such as copies of textbooks, reference books, question bank, previous year question papers ,article readings etc. The academic library provides a quiet study space for students oncampus. The library provides a "gateway" for students and researchers to access various resources, both print/physical and digital.

The committee in its various meetings has recommended valuable positive suggestions to make the library user friendly and initiated several activities such as,

1. Renewal and effective use of INFLIBNET facility to cater learner needs.

2.Provision of a display board to display publications of staff, students and other important matters.

3. The committee gives guidelines for the procurement of books, Journals and software necessary for the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<u>https://www.christjdp.in/pdf/library-</u> <u>bill.pdf</u>

# 4.2.2 - The institution has subscription for the A. Any 4 or more of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership ebooks Databases Remote access toe-resources

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

# **4.2.3** - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

**4.2.3.1** - Annual expenditure of purchase of books/e-books and subscription to journals/ejournals during the year (INR in Lakhs)

## 91504

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

**4.2.4** - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

# 4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<u>View File</u>

#### **4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution is facilitated with advanced computer facility. We have 3computer Labs and a language labfor College Campus. Computer facilities are updated andprovided to Administrative Block, library ,labs etc.

College is having Wi-Fi facility. Students can access the study materials by using the Internet Enabled Lab and library. Computer systems are configured by Windows 7 Operating Systems, Linux and windows server, Intel dual-core and AMD processors, Min 100 GBHard Disks and 2 GB RAM.

The computing facilities are available at the institute for both students and faculty and can be used for research work , learning process and further studies . For faculty and Students, Wi-Fi access is provided. Each departmental staff room contains one PC with internet facility.The College Library is having an Internet Zone for the students, which will provide open access to internet to the students. The college is having CCTV camera facility. Budgetary provision made for procurement, up gradation, development and maintenance of the computers and their accessories in the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.christjdp.in/AQAR-doc.aspx

## **4.3.2 - Number of Computers**

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<u>View File</u>

# **4.3.3 - Bandwidth of internet connection in the B. 30 - 50MBPS** Institution

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

# 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)** 

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)** 

#### 673100

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### LIBRARY

Our college library has an advisory committee which is supporting the function of library assystematically. Every year the management has been allocated the budget to purchase the resource such as Books and Furniture, book shelves, Internet, E-Journals, etc...

#### LABORATARY

We are providing lab facilities for UG & PG students. Every year the management has offered lab equipment such as apparatus, Computer Systems, Furniture, updating of Internet speed and Bandwidth etc.,

#### SPORTS:

Every academic year we are conducting NSS and NCC Camps and also various Sports programme such as Cricket, Soccer, Badminton, Kabbadi, Kho-Kho, basket ball etc., We are having the play ground for developing the sports activities. We provide a special coaching regarding sports experts to students by Physical Director.

#### COMPUTER:

The management has given a more prominent focus on buying latest version computer systems with decent configuration to provide more computeracy skills. We are concentrating to update the computer software and Hardware. We are allocated computer systems for each and every department in staffrooms.

#### CLASSROOMS:

We have adequate facilities to provide sufficient classrooms and furnitures. We have high speedWi.Fi Enabled Classrooms. We have provided 9LCD enabled smart class rooms

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.christjdp.in/AQAR-doc.aspx

#### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

**5.1.1** - Number of students benefited by scholarships and free ships provided by the Government during the year

**5.1.1.1 -** Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

**5.1.2** - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1** - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills C. enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	https://www.christjdp.in/default.aspx
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

# **5.1.4** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

**5.1.4.1** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

# 5.2 - Student Progression

# 5.2.1 - Number of placement of outgoing students during the year

# 5.2.1.1 - Number of outgoing students placed during the year

29

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<u>View File</u>

#### **5.2.2** - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

#### 57

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

# 5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

# 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

#### **5.3 - Student Participation and Activities**

**5.3.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

**5.3.1.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

With the prime objective of promoting leadership, organization and responsibility among the students, an active Student Council is formed with a strong representation of students in the academic and administrative committees. The Institution elects the student council members on the basis of academic results. One governing body is formed in the form of Institutional Quality Assurance cell (IQAC) under the chairmanship of head of the institution with heads of important Academic and administrative units and faculty members. Students are the members of institutional IQAC.

#### Functions

The main motive of forming student council is to teach them Civic responsibility, democratic process, leadership Quality, problem solving technique, self responsibility, teamwork, coordination and cooperation etc.

Students council actively takes part in conducting the curricular co- curricular and extra curricular activities along with the faculty. The activities include Academic and Cultural Fest, workshops, sports day celebration blood donation camps, representative meetings, Annual day Celebrations etc.

#### Meetings

Meetings with the student council is conducted under the leadership of head of the institution twice a month with all the members. In the meetings Student Council interact with the management shares ideas, brings requests and feedback of the students.

All these responsibilities are to be undertaken by the Student council. But due to pandemic year there was no Student Council formed during the Session 2020-2021.

File Description	Documents
Paste link for additional information	https://www.christjdp.in/office- bearers.aspx#faculty-development
Upload any additional information	No File Uploaded

**5.3.3** - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

**5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

A registered alumni association of the institution stands with the institution and supports the institution in its development through providing guidance from time to time. The Association acts as a helping hand for the extra curricular activities of various clubs of the institution. The association raises fund for the social activities of the college.

Alumini Association is a bridge between Alumini and the College. The Alumini Association was formed with the objective of tapping the potential of Alumini members for the welfare of Student Community of the College Alumini Association can engage and contribute towards the institution by -

- 1. Organizing career guidance sessions by successful Alumini.
- 2. Organizing job interviews for the students through Alumini networks.
- 3. Conducting sessions in the induction program of fresher students.
- 4. Contributing towards financial support for needy students.

File Description	Documents
Paste link for additional information	https://www.christjdp.in/Associations.aspx
Upload any additional information	<u>View File</u>

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

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Since2001 Christ College has established itself as a premise
institution for higher education in the area, encouraging its
students to re-hence their potentialities with the motto
`Perfection, Excellence, Liberation' .Discipline is the key word,
dignified behaviour, the hallmark of the students in the campus. The
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college is well mannered and served by a management of Philanthropists professional and prominent members of the public with a motive to serve society as it is CMI part along with professors and employees truly wedded to the values and devoted to the building up of healthy conventions and remarkable result. The experience and training grabbed by our student and staff through the various activity in the campus, academic , cultural and athletics , fields have done them in the most unique way and help them find placement in reputed institution over the years. For fulfillment of the college mission, the leadership strives to maintain an open and interactive environment. All stake holder is actively encouraged to participate and voice their perspective for effective decision making and policy formulation of two way communication channel between the staff and the leadership is an important feature of Christ College.

File Description	Documents
Paste link for additional information	https://www.christjdp.in/vission-mission- core-values.aspx
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Christ college encourages a culture of participative by involving staff members in a number of administrative roles. The college a culture of participative management as all college operations are manage by committees constituted for academic and non academic activities . Major committees conspire of teachers and many include non teaching staffs and students as well the college has created adecentralized structure for decision making where departmental committees interface their decisions with college committees of the staff council. Staff council led by the principal chalks out the execution plans . Before the commencement of each academic session committees are formed under the guidance of the Principal . Committees have freedom to formulate their plans and decide strategies . Activities and decisions are discussed in the meeting for final execution for program strategies , decisions of principal remains final. Reports of yearly activities are presented to the staff council at the end of the session. There are 18 committees and all faculty members are part of it . To demonstrate decentralization and participative management , we have attached a case study on working of a committee . Examination cell taking care of timetable

Mid and Model, question papers , Result Marksheets as well as PTM records and Attendance records of it has helped in improving regularity and performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The policy of the college is affiliated with the Shaheed Mahendra Karma University and the UGC. All the strategic plan and deployment documents are sent by University and UGC and many are available on the University website. Many of the academic quality policies are framed by the Staff Council and implemented through various committees of the Staff council which are monitored by the General co-coordinator. The college has regularly enhanced infrastructure and developed capacities for teaching and research of staff according to the changing academic and social environment. Academic calendar is being prepared yearly by IQAC and publish in student hand book. All the departments, cell and club prepare the activity calendar every year as their strategic plan. Policies for students and teachers is being prepared by management every year.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college functions under the supervision of the governing body with adequate support by college administration and as per the guidelines of Shaheed Mahendra Karma University. Principal/Director is the authority under whom the Staff Council which functions through various committees to carry out various functions of the college. The decision related to academics is taken by the Staff Council through its committees, under the guidelines provided by Shaheed Mahendra Karma University. Vice Principal, HOD's of 7 departments, Librarian, Administration Staff, report to the Principal/Director and carry out all the functions of the college. The college is well equipped with modern labs ranging from computer to science to impart technical and practical knowledge to students. There is also a central library which is maintained and updated time to time with range of books and journals. The staff members of our college are given promotion and increment in salary on the basis of yearly performance review. The hierarchy of the staff, service rules, procedures, recruitment is followed as per the guidelines of Shaheed Mahendra Karma University.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<u>View File</u>

# 6.2.3 - Implementation of e-governance in B. Any 3 of the above areas of operation Administration Finance and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user inter faces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

#### **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

### Following are the institute's welfare measures for teaching and non-teaching staff:

The employees are eligible for taking Casual Leave of 12days in an academic year. Vacation leave for teaching faculty are of 30 days in summer.

Duty Leave for faculties for doing higher studies, for doing university works of practical exams. TA for attending paper presentations and training programs.

Fees reduction/ concession for faculty's ward are given, if admitted in our group of institutions. The college has provision for admission of eligible wards of employees.

EPF of Rs.1800/- per month is paid by the Management along with faculty contribution. Medical loan facility is provided to both teaching and non teaching staff.

EPF loan are sanctioned as per GOI rules. ESIC are sanctioned as per GOI rules.

Educational and personal loan is provided to staff without interest. Advance facilities are also available.

College tour, staff picnic, trekking and orientation program are organized free of cost for staff. Concession is provided in international seminars and webinars.

Staff welfare fund is created.

Maternity leaves are provided as per the provisions of Maternity Benefit (Amendment) Act, 2017.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

**6.3.2** - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

**6.3.2.1** - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

**6.3.3** - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

**6.3.3.1** - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

**6.3.4.1** - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

Institution has Performance Appraisal System for teaching and non teaching staff.

1. The performance of the faculty is evaluated by the student under the supervision of administrative officer along with the two senior faculties [TAF].

2. A standard feedback questionaire is issued to the student and feedback about their level of understanding and performance of the faculty inside the classroom is evaluated and also the principal will call some students from each class and enquire about the faculty member's performance.

3. A consolidated report is prepared and it is handed over to the head of the institution. The principal personally will discuss with the faculty and help them to identify their areas of weakness and advice them to improve their performance.

4. Randomly, The principal and head of the department will visit the classes to assess the teaching ability of the faculty members.

5. Apart from this management evaluates the performance of the faculty through the result produced by them in the university examination .Based on this result and feedback submitted to the principal management will recognise the employees quality and their various activities which they performs .The potential staff member are promoted and their suggestions are taken for considerations to the department of institution.

6. The principal and secretary meets the faculties who are lacking

in their professional, skills are advised to upgrade themselves his compromise is given both in discipline and quality of teaching.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts external audit as per the requirements of the college. The external auditors prepare an annual statutory report. The college external auditor is Durga Mohanty and Associates for last five years. They prepare the external audit of the college. They conducted there audit in accordance with the auditing standards generally accepted in India. Those standards require that to plan and performance the audit to obtain the reasonable assurance about whether the financial statements are free from material statement. An audit includes assessing the accounting principles used and significant estimates made by the management as well as evaluating the overall financial statement presentation. The audit procedure is being followed every year by the management. Through this mechanism we have a chance to know about the different activities. They prepare external and internal audits records of the college. The academic audit is done by Provincial, Nirmal Province , Jagdalpur and the internal audit is done by director Christ college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

**6.4.2** - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during

#### the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college follows the strategies for mobilisation of funds and optimal utilisation of resources. The college accounts department prepares the annual budget of the college. The income and the expenses are managed by them. It allocates funds to the different purposes in the college for conducting of the different events and workshops and social activities. The income and expenditure are maintained every year. The audit of the college is maintained every year. The fixed asserts and depreciation schedules are also checked every year. The amount is being spend on the various activities like seminars and the research programmes.Different welfare schemes for the teaching and the non teaching staff like the provident fund for the teaching and the non teaching staff.Certain social works are also encouraged by the college and the contribution is also being done for the welfare of the society. The fund is used for the upgradation of academic and physical facilities like purchase of computer, upgradation of laguage lab, and other laboratories etc

File Description	Documents
Paste link for additional information	https://www.christjdp.in/pdf/budget.pdf
Upload any additional information	<u>View File</u>

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the institution is constantly working on the quality improvement in various areas. Academic Calendar is prepared and

uploaded on the institutional website. IQAC has adopted quality improvement strategies in areas like curriculum development, teaching-learning, examination and evaluation, research and development.

The information and details provided in all respective folders on this server are later procured for many official purposes like drafting of magazine reports, annual reports, higher education reports, submission of AQAR and preparation of SSR etc. This also gives accessibility to the Management to scrutinize and verify all the activities conducted by different departments and faculties of the College.

The college ensures timely submission of information related to academic, co-curricular and extra-curricular activities conducted by various departments.

Admission process is fully online, wherein students' data is saved and used by the college for further correspondence in all official and administrative work.Besides that online messages and short messaging services are also used to inform and notify students about different academic and official activities.Lecture notes, study material are shared with students through online mode .

Online feedback is also collected through google form. Online examinations are successfully conducted through various platforms available.

File Description	Documents
Paste link for additional information	https://www.christjdp.in/images/academic- calender.pdf
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

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The college has a functional IQAC setup as per norms that includes
Teacher Representatives, Members from Management, a representative
of Administrative Staff, one nominee each from Local Society,
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Students, Alumni, Employers, Industry and Parent.

IQAC has constituted a feedback committee which seeks feedback regularly from all stakeholders. Based on the feedback an action is taken in the form of a communication to the concerned teachers and the teachers are suggested to conduct bridge courses, remedial courses and to use ICT based teaching methods to improve the teaching learning process. IQAC organises induction program for teachers and Trainer's Training on teaching pedagogies for newly inducted teachers.IQAC organises departmental presentations and discussion sessions to share and exchange the various teaching methodologies adopted. IQAC also organises training sessions for defining learning outcomes and also for its attainment.Every teacher is expected to submit a work done report periodically on teaching learning process and co-curricular and extracurricular activity. Every year teacher is expected to fill Teachers Performance Report.

File Description	Documents
Paste link for additional information	https://www.christjdp.in/pdf/studentfeedback report.pdf
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.christjdp.in/AQAR.aspx
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College and University Regulation and Policy guidelines for admission, recruitment, administrative function an adminstrative activities safeguard the interests of the students, faculty and staff members without any differentia gender. As a matter of fact true spirit of education is being practiced in the College i.e. no discrimination ag creed, religion and gender includingthird gender. The college provides safety, security & counselling facilities t and female students /staff.

The life skills education training to the students, faculty & staff has developed a conducive professional relationsh faculty members undergo an induction programme to understand the needs, concerns and characteristics of divers including women in the campus. counseling system facilitates quick response to queries and solutions of proble any student or faculty.

There are hostels with caring and responsive wardens with appropriate security arrangements for girls, There ar room facility for boys and girls in all the campus.

The College ensures the participation of women students in intra and inter-institutional competitions and cultural activities. They are active members of cultural and sports committee at the college and University level and participate in Youth Festival, and as per the notice by the university.

All programmes offered by the college are common to allirrespective of genders without any bias or reserv workshop

## /training programmes are conducted on legal rights, protection from domestic/social violence, gen

# File DescriptionDocumentsAnnual gender sensitization<br/>action planNilSpecific facilities provided for<br/>women in terms of:a. Safety and<br/>security b. Counseling c.<br/>Common Rooms d. Day care<br/>center for young children e. Any<br/>other relevant informationhttps://www.christjdp.in/pdf/7.1.1.pdf

#### all the students of the University.

7.1.2 - The Institution has facilities for<br/>alternate sources of energy and energy<br/>conservation measures Solar energy<br/>Biogas plant Wheeling to the Grid Sensor-<br/>based energy conservation Use of LED bulbs/<br/>power efficient equipmentD. Any 1 of the above<br/>the above<br/>D. Any 1 of the a

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College has very less impact on the environment as the college is very conscious of generating less waste and recycling it by passing it through a system that enables the used material to be reused ensuring that less natural resources are consumed. Wer majorly have

1.Solid Waste 2.Liquid Waste 3.Hazardous Lab Waste

Solid Waste: The waste is generated by all sorts of routine activities carried out in the campus that includes paper, plastics, glass, metals, foods, etc. The waste is segregated at each level and source. The administrative supervisor in each block ensures that the waste in each floor is collected at designated time intervals. The block safai workers in each floor collect, clean, segregate and compile the waste in the dustbins (Green and Blue) provided at each floor and is taken to the dumping yard provided by the college. The college has contacted an authorized vendor who collects the waste from the designated place, segregate them, recycles them and disposes them at the landfills authorized by the government.

#### E-Waste Management

Flip flops, memory chips, motherboard, compact discs, cartridges etc generated by electronic equipments such as Computers, Radio ,Television, Phones, Printers, Fax and Photocopy machines are recycled properly.

E-waste such as discarded computers, printers and broken laboratory equipment are safely stored in an allotted room.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available C. Any 2 of the above in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.1.5 - Green campus initiatives include

#### 

- D. Any lof the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways

#### 4. Ban on use of plastic

#### 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and E. None of the above energy initiatives are confirmed through the following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screenreading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As an educational Institution we have demographic diversity as the students are from different socio-economic backgrounds and from diverse regions having their own language preferences. Diversity is also seen in the parent whose occupations range from farmers, auto rickshaw drivers, house help to businesspersons, lawyers, teachers, doctors, etc. With respect to the distinctiveness of every student , we try to generate a feeling of 'camaraderie' among all the members of the institution by giving space to each and every student to participate, explore, enhance and attain their full potential ,ultimately making the campus an equitable place. In order to address this language diversity we have a Language Lab with software to familiarize students with spoken as well as academic English .Peer platforms and informal support groups are created to provide an inclusive space for students. Teacher Mentors are assigned to the weak students so that help can be provided and special attention can be given .Scholarships are offered by the college to include students from weaker economic sections. This ensures that no student suffers due to lack of finances.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organizes an Induction Program for the Staff and Students at the beginning of the Academic Year. The Induction Program caters to introducing the staff and students to their rights and responsibilities. Ethical practices and responsible behaviors expected from the staff and students are conveyed in the induction .The Syllabi of PG Courses included Credits for 'HumanRights' and 'Constitution'. The Under-Graduate Syllabi included Democracy and Environmental Science as credit courses to familiarize the students with these concepts. Constitution Day, National Voters Day, Fundamental Duties Day are some days of significance that are commemorated every year by the college. The Preamble, Pledge and certain sections of the Constitution are displayed in classrooms, departments and around the campus . In keeping with the Constitutional Responsibility of preserving and caring for the Environment, college organizes activities with themes surrounding Environmental concerns. Trekking Club, Nature Trials enthusiastically organize activities for the students. All mandatory committees like Internal Complaints Cell, Anti Ragging cell, Anti Sexual Harassment Cell are active and functioning. There is also a committee appointed to plan and execute activities to familiarize and implement code of conduct and ethical behavior.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code<br/>of conduct for students, teachers,<br/>administrators and other staff and conducts<br/>periodic programmes in this regard. The Code<br/>of Conduct is displayed on the website There is<br/>a committee to monitor adherence to the Code<br/>of Conduct Institution organizes professional<br/>ethics programmes for students,<br/>teachers, administrators and other staff<br/>4.A. All of the above<br/>A. All of the aboveA. All of the aboveA. All of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National integration day is celebrated every year in our institution to promote love, peace, unity and most importantly brotherhood among the young minds. Inorder to generate sense of harmony among the students, our institution took initiative to celebrates the birth and death anniversary of national personalities. The day marks-Teacher's day which is birth anniversary of Dr. Radhakrishnan, likewise National Youth day, etc.

Every year in Annual festival day college conducts cultural programs based on National Intergrity, unity, Non -violence,women empowerment which is the sign of promoting diversity and harmony among the students who are the pillars of the nation.

Apart from this, various festivals are also celebrated in college campus such as onam, Lohri etc. Students also organizes and participates in competition, cultural events through various clubs like Desi Fusion in which students carries Indian attire representing different states of India.

#### **RESPONSE- 2020-2021**

Due to Pendemic - Covid-19 ,our institution was unable to conduct all marked festivals and events as college was functioning online for classes and for circulating important notice, therefore, no such events took place in the academic year 2020 -2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1)CLAP - Computer Literacy Awareness Programme.

Our institution has initiated as programme for poor and needy people, for promoting the social and economic welfare and for the benefit and development of the poor people in our nearby locality by establishing training for school children of this institution are giving the training and encouraging them. This practice was introduced in the year of 2014 by IT Club ( Dept.of CS & IT). The important thing is that our pursuing students are giving training to those students. Uniqueness of this programme are that our pursuing students are giving training to them at free of cost.

#### 2) My Fest

As a part of its social commitment Christ College initiated a noble programme for the diffrently abled children. This initiative was named as MY FEST. Under this event the college had invited various institutions related to diffrently abled of Bastar Region for one day event in the Campus.250 Diffrently abled children from five institutions participate in the event. Every year a change is introduced in the structure of the event we also include cultural events and sports events. All the participants, teachers, caretakers were given a special gift and common gift was given to all the children.

File Description	Documents
Best practices in the Institutional website	https://www.christjdp.in/best-practices.aspx
Any other relevant information	Nil

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In midst of uncertainty and grief during the Covid 19 lockdown in 2020 , Christ College extended a helping hand to the needy in the society. This involved distribution of articles of daily needs to the needy in the society. The articles were distributed to the Migrant families of UP residing in Kumharpara locality in Jagdalpur.370 kits of daily ration were distributed .such an initiative was widely appreciated and college also did its due by helping any needy during the Covid 19 pandemic.

Apart from extending help in the dire times , Christ college also extends help to they society through various initiatives such as village adoption which is done by Department of Education , NSS and various clubs of the Departments. The objectives of above mentioned activities are mentioned below :

- 1. To inculcate a feeling of joy of giving among the students .
- 2. To learn practical implications of the theoretical subjects of the academic subjects.
- 3. To provide exposure to the students regarding the village life and problems faced by the villagers.
- 4. To convey a message to the society about commitment towards the society .
- 5. To commit towards the fulfillment of Vision ,Mission and Core Values of the institution.

#### Part B

#### **CURRICULAR ASPECTS**

#### **1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

#### Curriculum Enrichment

- Teachers from various departments attend curriculum restructuring workshops in revised syllabi of University in BoS.
- A well equipped library essential to acquaint the students and faculty with new trends and developments in each subject.
- The College implements an effective assessment system through Unit test, assignments, presentations, invited talks and documented through IQAC.
- Well equipped laboratories with sophisticated instruments in Science department.
- The HOD's of each department ensures that curriculum is delivered as per plan and in a timely manner
- Corrective measures are suggested and executed at the department level.
- Linking textual knowledge with outside reality and contemporary society by conducting field trips and industrial visits.

Curriculum Delivery

- The institution developed a tangible action plan for effective curriculum delivery.
- An academic calendar prepared, in accordance with the University academic calendar, specifying expected monthly teaching days, dates of internal examinations, topics to be covered, date of completion of syllabus with percentage of topics to be covered which help in effective and systematic implementation of the curriculum.
- Continuous evaluation is done through class tests, class seminars, assignments, projects.
- Department and college level monitoring committees ensures timely completion of syllabus and address student grievances.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://www.christjdp.in/pdf/Criteria-1.1. <u>3-2021.pdf</u>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of new academic session, University notifies an academic calendar for all programs and the academic calendar prepared by the college is in accordance with the University academic calendar specifying date of commencement, expected monthly teaching days, last working day, dates of internal assessment, term end exam, modal examination, date of completion of syllabus, tentative practical examination dates, various events to be organized and number holidays.

The academic calendar is prepared regarding continuous internal evaluation process and displayed in principal's office.

The student's academic progress is monitored regularly by adopting the strategy of continuous internal evaluation seminars, project work, unit test, term end exam and model examination.

The teacher plans the teaching and evaluation schedule of assigned subject and internal evaluation is planned with head of department.

The head of department compiles the academic plan and ensures that there is no overlapping of activities in general and continuous internal evaluation in particular at both the internal as well as the University level, then academic calendar is forwarded to the IQAC and then to Principal and approved Calendar is displayed on notice board.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://www.christjdp.in/AQAR-doc.aspx

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation	All	of	the	above
Diploma Courses Assessment /evaluation process of the affiliating University				

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

#### **1.2 - Academic Flexibility**

**1.2.1** - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

#### 13

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

**1.2.2.1 -** How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<u>View File</u>

# **1.2.3** - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

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		1	Ľ

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

#### **1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender sensitization

- Gender equality is strictly followed in the appointment of staff, admission of students and in all the other activities occurring in college campus.
- The prescribed syllabus of University for Bachelor of Education includes courses which consists issues relevant to gender and society, moral values and professional ethics.
- As a part of co-curricular activities, the proactive women cell of the college conducts a variety of programs to create awareness among students and women students in particular, about their rights
- Special days like International Women Day etc are celebrated with variety of programmes such as awareness campaigns and interactive sessions with famous activists.

Environment and Sustainability

• Since it's establishment, Christ College has been maintaining a eco-friendly

- campus. Pleasant environmental ambience is provided to students through its lush green and pollution less campus.
- The first semester of all UG programs has a course on Environment Studies.
- As a part of open course, a course of Environment Studies is offered.
- All the course on science discipline has separate module on environment and its various aspects.
- World Environment Day is observed in the campus with planting of trees, distribution of seeds and saplings.
- Maximum efforts are made for plastic free campus.
- Eco friendly practices like rain water harvesting, vermicomposting and proper disposal of garbage is practiced in the college.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

## **1.3.2** - Number of courses that include experiential learning through project work/field work/internship during the year

43

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<u>View File</u>

#### 1.3.3 - Number of students undertaking project work/field work/ internships

1.5.5 - Multiper of students under using project work/netu work/ merhships				
32				
File Description	Documents			
Any additional information		<u>View File</u>		
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>			
1.4 - Feedback System				
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers AlumniB. Any 3 of the above		B. Any 3 of the above		
File Description	Documents			
URL for stakeholder feedback report	<u>https:/</u> ,	/www.christjdp.in/pdf/parent-		

	<u>feedback.pdf</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	<u>View File</u>

#### **1.4.2 - Feedback process of the Institution** may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://www.christjdp.in/AQAR-doc.aspx
FEACHING-LEARNING AND EVALUATION	

#### 2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of students admitted during the year

#### 637

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

25

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Slow learners are identified by class teachers and subjective teachers and counseled by class teachers. In the start of the session basic fundamentals are taught for the better understanding of the subject concept which could not be grasped easily is repeated in consequent classes.

Remedial classes are conducted for the slow learning students based on the result of class tests and Mid- term examinations in which focus is given on specific subjects/ topics in which the students are found to be slow learners. We provide study material, Question banks and notes to the students for better performance in exam.

Mentoring system for students to minimize dropout through personal counseling. Evidence of success better results in the examination more regular attendance increase participation in co curricular activities, better discipline on campus and respectful relationship between teachers and students. Parent's Teachers meeting is held to convey academic performance of slow learners. Advanced learners are motivated to strive for higher goals. Different department organizes student seminars, group discussion, and workshop to develop analytical skill and thereby to improve their presentation skills as well as they are given advance reference for higher learning and motivating them with awards and prizes for departmental activities. Computer facility with internet connection and wifi connectivity for fast and precise access of information for independent learning. The college ensures that advance learner needs are met and they are supported in their quest for knowledge.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
637	40

File Description	Documents
Any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Regular practical classes to teach laboratory skills and develop expertise based on theory components in concerned subject

Outside the classroom they are taken out on a nature trail, to interact with natural environment and the surroundings to develop a sense of responsibility and sensitivity towards nature

By visiting different industries, students can directly interact with what they read about in books. Students gain more knowledge when they see and experience process and methods that is taught the in the class.

Field trips are now an integral part of the science curriculum especially ecological studies in which students analyse flora of

field collect it and Herbarium files are prepared and submitted.

Cultural cell organizes different performing arts and literary activities to Promote opportunities to experience culture and develop creative abilities

Academic performance is enhanced by intrinsic motivation to learn by group discussions, class seminar and powerpoint presentations. Providing extra support for learning time for slow learners by remedial classes.

Annual trekking programme is organized every year to inculcate the spirit of adventure among the youth, propagating adventure, nature awareness, to positive personal growth experiences that help students develop character

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools transform teaching and learning process and empower both teachers and learners to keep pace with cutting edge technology. Besides saving paper and time it has developed interest among students and helped them to understand and perform better.

Projectors are installed in labs and seminar halls for seminars, lectures and power point presentation of students. Internet and printing facility is available in library. The students and faculty make use of email, group mails, and social networking tools for instantaneous communication and information dissemination. College provides internet and wifi services to staff and Students. Teachers have used different tools Google classroom, Google meet during the Pandemic.

PowerPoint presentations - Faculties are encouraged to use powerpoint presentations in their teaching by using laptops and projectors.

ICT Tools: Projectors- 5 projectors are available in different

Halls/labs. Desktop computers- Arranged at Computer Lab and staffrooms in the college. Printers are installed in library and other prominent places. There are photocopier machines available in campus. Scanner is available in office. Seminar Rooms- Three seminar halls are equipped with all digital facilities. Auditorium- It is digitally equipped with mike, projector, cameras and computer system. Online Classes through Zoom, Google Meet, Microsoft Team, and Google Classroom was conducted by teachers during Covid pandemic. Inflibnet is available for all teachers and students.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching- learning process	No File Uploaded

**2.3.3** - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### **2.3.3.1 - Number of mentors**

#### 40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	<u>View File</u>

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

# 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

#### 11

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

## **2.4.3** - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

#### 362

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution ensures that all students are aware of the evaluation process through the college prospectus which is updated annually. The orientation program and counseling held at the beginning of every academic year apprises students and their parents of the evaluation process and the schedule.

In each of the department of Science and Computer Science and IT for each subject (theory and practical) being taught at undergraduate level and post graduate level. Before the session begins teaching plans are prepared and discussed along with the mode of continuous internal evaluation. The schedules of internal assessments are communicated to students and schedule for annual examination are communicated when it is released by university. Students are given general instructions regarding the evaluation methods of university answer scripts. Such instructions are read in the classroom.

Theory subjects are assessed through: internal tests, university exams, assignments, seminars. Practical subjects are assessed through university external lab exam. Results of tests and midterm exams are prepared and PTM is conducted and student's performance and regularity is informed to parents Students are also assessed by the teacher based on their participation in the class. Assessment includes presentations, test and assignments.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the college level, an examination committee, comprising of a senior teacher as coordinator and other teaching and non teaching staff as members, is constituted to handle the issues regarding evaluation process. The college takes measures to resolve grievances transparently and fairly. Materials of cheating are confiscated and records are maintained. The students are given opportunity to clarify their positions. The university constitutes a committee to look into the matter that are forwarded by the college and appropriate measures are taken judicially, transparently and within the time limit. There are administrative aspects of examinations (attendance, student implicated under unfair means, practical examinations etc) are recorded and managed at college level. Besides this, college also takes initiative to inform students about question paper pattern, examination dates of back papers, left over practical examinations etc by displaying the information on the notice board. At the college level, students are free to submit their grievances in writing that are related to the question paper and syllabus. Students submit their grievances related to printing error in their mark sheets and these grievances of students are forwarded with high recommendations by the college administration to the university.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college website and prospectus states the mission and objectives of all the departments of the college. In the orientation program for the first year undergraduate and postgraduate students, the broad objectives of their program are explained.

Program- specific outcomes of all the departments are highlighted through carrier options open to students after completion of the programs and the achievements of the alumnae. Alumnae of various departments are invited to interact with both the students and teachers during the orientation program and at other events and meetings. They share how the different courses shaped their careers and thus help students appreciate the program. This is also an opportunity for the faculty to take feedback on the course that need to be improved and the components which will make them more relevant.

For each course offered by the college, a unique set of learning outcomes have been defined. These are linked to the broad program outcomes have been defined. Following effective pedagogic strategies, the faculty articulates the learning objectives and expected outcomes for each course at the beginning of the session as well as before each unit in the syllabus. This helps the students appreciate the topic being covered in class as they see the relevance. The syllabus depicting the learning objectives is readily available for students and teachers on college/ Bastar university and college library

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.christjdp.in/pdf/Programme-and- course-outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Every year examination results display exemplary performance of Christ college students who largely occupy the top merit positions in the Bastar University. The biggest benchmark is our distinguished alumnae. Our alumnae body is CCJAA. The alumni members are working as staff members at our college itself and many alumni are working in our sister concerned institutions. Alumnae are regularly invited to give talks and conduct workshops in the various departments.

The college track how many of the students who successfully complete the course seek employment or go in for higher studies. Continuous assessment provides feedback on the efficacy of the teaching- learning process and learning outcomes of each course. This is in the form of assignments which are a part of the CIE as well as well as additional quizzes, tests and assignments which are periodically given to students.

As part of the course outcomes of the various papers taught to students during the Master's program, there is substantial scope of evaluation of opportunities for skill building, enhancement of conceptual understanding, training in research methodology and experiential and field work learning. Management students are involved in project work and MSW students participate in social work during their course. Successful completion of courses like seminars and dissertation is also evaluated in a department by viva conducted by externals appointed by University.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

## 2.6.3 - Pass percentage of Students during the year

# **2.6.3.1** - Total number of final year students who passed the university examination during the year

#### 215

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	Nil

# 2.7 - Student Satisfaction Survey

**2.7.1** - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.christjdp.in/pdf/SSS-Report.pdf

# **RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research** 

**3.1.1 - Grants received from Government and non-governmental agencies for research** projects / endowments in the institution during the year (INR in Lakhs)

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research** projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

# 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

## 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

# **3.1.3** - Number of departments having Research projects funded by government and non government agencies during the year

# **3.1.3.1** - Number of departments having Research projects funded by government and nongovernment agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

# **3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our institution accommodates active learning environment with efficient human resources, infrastructure equipped with modern

facilities and achievements of students and teachers in various activities. The activities, organized, turn out to be a source of knowledge for students through fun and enjoyment.

Our institution comprises of different clubs and departments as IT Club, Commerce Club, Young Managers Club, Science Club, and Innovative Science Club. The common objective of these clubs is to encourage students to undertake different activities and develop various skills. Women Cell is an important platform relating to empowerment of girls. The girls can freely share their issues and problems in the cell. The Social Work Club does various summer placements of its students so they may have the practical view point of being a social worker. The seminars and workshops conducted connect the students not only to academic things but also to real life problems. The institution provides provisions to publish articles, research paper and journals in Journal Shodh Darpan. The students can also refer to these journals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.christjdp.in/office- bearers.aspx#quiz

**3.2.2** - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

**3.2.2.1** - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

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File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### **3.3 - Research Publications and Awards**

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

# **3.3.1.1** - How many Ph.Ds registered per eligible teacher within the year

#### 0

0	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

# **3.3.2** - Number of research papers per teachers in the Journals notified on UGC website during the year

# **3.3.2.1** - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

**3.3.3** - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

# **3.3.3.1** - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

## **3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to

social issues, for their holistic development, and impact thereof during the year

Extension activity extends to the activities done in the real world to raise social consciousness of the students. These involve the innovative plans and ideas for the practical utility of rural, tribal, privileged and under privileged people.

Our institution compromises of an Extension Cell that carries out extension activities. The faculty and the students support the cell to carry out such activities that can bring a sort of change in people lives. The cell generally concentrates in rural areas. The activities are planned such that they turn out to improve the standard of living of the people. These activities are monitored by single student or by a small group. We planned some extension activities for the year also.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.4.2** - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

**3.4.2.1** - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0
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File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

# 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

# 3.5 - Collaboration

**3.5.1** - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

# **3.5.1.1** - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2		
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File Description	Documents
e-copies of related Document	<u>View File</u>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

**3.5.2** - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

# **3.5.2.1** - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

# INFRASTRUCTURE AND LEARNING RESOURCES

#### **4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Christ College is spread over 6.93 acres with sprawling lawns, trees and built up area is 107996 sq.mt in a peace environment at Geedam Road Jagdalpur.. We provide the best environment for imparting and imbibing knowledge. At present, 8 UGprograms, 7 PG programs are offered. The college has adequate facilities like spacious class rooms, well equipped laboratories, staff rooms, playground, canteen, basketball court, seminar hall, auditorium, conference hall ,safe RO water facility etc. LCD projector facilities are available. Our faculty members explain any topic with the help of e-source and LCD facility for the benefits of our students. We have already installed CCTV camera in college campus.

The following are some of facilities our institution offers; 24X7 drinking water supply

Wi-Fi facility Canteen facility News paper Clean Sanitation

Indoor and Outdoor games Health Camp

Cultural Programme Women's development centre Well Greenish garden Common Computer center Well equipped library etc

The institution offers hostel for both boys and girls. The college has 7 laboratories for Physics, Chemistry,computer, botany and biotechnology. The labs are well furnished with ample space for students to work freely and equipped with all the latest facilities. The college has library with 17317 books and bound journals. Reading area and internet facility is available in library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.christjdp.in/AQAR-doc.aspx

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for Cultural activities

The College has an auditorium, open stage, seminar hall which is regularly used for cultural activities like competitions/performances, workshops, guidance sessions and practice. Total seating capacity of auditorium is 500 and seminar hall is 120. Backstage room is present with two entry door in the auditorium and two entry doors in seminar hall .

Separate room is available for keeping all the musical instruments and the stage material used for the drama and other cultural activities.

Musical instruments, Harmonium, Synthesizer, Tabla-Dagga, Octopad, Dolki are available.

Sport facility -

Indoor game facility

Colleges has indoor facilities for games like chess, table tennis etc

Outdoor game facility

College has play ground, basket ball court and facilities for net practice of various games like cricket etc.

Sufficient number of sport material like football, basketball, badminton , table tennis rackets, hokey, long tennis rackets and balls ,fencing ,boxing , cricket , fitness equipment, softball are present and issued to the students as per the requirement. Sports equipment issuing register is maintained.

Guidance sessions for yoga are conducted for staff members and staff.

File Description	Documents	
Upload any additional information	No File Uploaded	
Paste link for additional information	https://www.christjdp.in/AQAR-doc.aspx	

# 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0	9
U	2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.christjdp.in/AQAR-doc.aspx
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

**4.1.4** - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year** (INR in lakhs)

#### 673100

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is the Learning Resource Centre for teaching and learning activities in educational institutions. Our College Library develops a more comprehensive collection of print and electronic resources, giving a vital support to the academic and research needs of the College. The College library opens access system both for reference and stack section.

The main function of an academic library is to provide resources and research support to students and faculty of our institution. Specific course-related resources are provided by the library, such as copies of textbooks, reference books, question bank, previous year question papers ,article readings etc. The academic library provides a quiet study space for students oncampus. The library provides a "gateway" for students and researchers to access various resources, both print/physical and digital.

The committee in its various meetings has recommended valuable positive suggestions to make the library user friendly and initiated several activities such as,

1. Renewal and effective use of INFLIBNET facility to cater learner needs.

2.Provision of a display board to display publications of staff, students and other important matters.

3. The committee gives guidelines for the procurement of books, Journals and software necessary for the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.christjdp.in/pdf/library- bill.pdf
4.2.2 - The institution has subs the following e-resources e-jour ShodhSindhu Shodhganga Mer books Databases Remote access resources	rnals e- mbership e-
File Description	Documents

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

# **4.2.3** - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

# **4.2.3.1** - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

# 91504

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

# **4.2.4** - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

# 4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<u>View File</u>

#### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution is facilitated with advanced computer facility. We have 3computer Labs and a language labfor College Campus. Computer facilities are updated andprovided to Administrative Block, library ,labs etc.

College is having Wi-Fi facility. Students can access the study materials by using the Internet Enabled Lab and library. Computer systems are configured by Windows 7 Operating Systems, Linux and windows server, Intel dual-core and AMD processors, Min 100 GBHard Disks and 2 GB RAM.

The computing facilities are available at the institute for both students and faculty and can be used for research work , learning process and further studies . For faculty and Students, Wi-Fi access is provided. Each departmental staff room contains one PC with internet facility.The College Library is having an Internet Zone for the students, which will provide open access to internet to the students. The college is having CCTV camera facility. Budgetary provision made for procurement, up gradation, development and maintenance of the computers and their accessories in the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.christjdp.in/AQAR-doc.aspx
4.3.2 - Number of Computers	· · · · · · · · · · · · · · · · · · ·

#### **4.3.2 - Number of Computers**

102

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<u>View File</u>
4.3.3 - Bandwidth of internet contract the Institution	onnection in B. 30 - 50MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)** 

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)** 

#### 673100

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### LIBRARY

Our college library has an advisor	y committee which is supporting
the function of library assystemat	ically. Every year the
management has been allocated the	budget to purchase the resource
such as Books and Furniture, book	shelves, Internet, E-Journals,
etc	

#### LABORATARY

We are providing lab facilities for UG & PG students. Every year the management has offered lab equipment such as apparatus, Computer Systems, Furniture, updating of Internet speed and Bandwidth etc.,

#### SPORTS:

Every academic year we are conducting NSS and NCC Camps and also various Sports programme such as Cricket, Soccer, Badminton, Kabbadi, Kho-Kho, basket ball etc., We are having the play ground for developing the sports activities. We provide a special coaching regarding sports experts to students by Physical Director.

#### COMPUTER:

The management has given a more prominent focus on buying latest version computer systems with decent configuration to provide more computeracy skills. We are concentrating to update the computer software and Hardware. We are allocated computer systems for each and every department in staffrooms.

#### CLASSROOMS:

We have adequate facilities to provide sufficient classrooms and furnitures. We have high speedWi.Fi Enabled Classrooms. We have provided 9LCD enabled smart class rooms

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.christjdp.in/AQAR-doc.aspx

#### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

**5.1.1** - Number of students benefited by scholarships and free ships provided by the Government during the year

**5.1.1.1 -** Number of students benefited by scholarships and free ships provided by the Government during the year

24	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

**5.1.2** - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1** - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>
5.1.3 - Capacity building and sl enhancement initiatives taken l institution include the following Language and communication skills (Yoga, physical fitness, ho hygiene) ICT/computing skills	by the g: Soft skills skills Life

File Description	Documents
Link to Institutional website	https://www.christjdp.in/default.aspx
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

**5.1.4** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

**5.1.4.1** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>
5.1.5 - The Institution has a tran mechanism for timely redressal	•

5.1.5 - The Institution has a transparent	А.	ALT	OI	tne	above	
mechanism for timely redressal of student						
grievances including sexual harassment and						
ragging cases Implementation of guidelines						
of statutory/regulatory bodies Organization						
wide awareness and undertakings on policies						
with zero tolerance Mechanisms for						
submission of online/offline students'						
grievances Timely redressal of the grievances						
through appropriate committees						

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

# 5.2 - Student Progression

# 5.2.1 - Number of placement of outgoing students during the year

# 5.2.1.1 - Number of outgoing students placed during the year

#### 29

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

# 5.2.2 - Number of students progressing to higher education during the year

# **5.2.2.1** - Number of outgoing student progression to higher education

#### 57

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

# **5.2.3** - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

# 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

## 5.3 - Student Participation and Activities

**5.3.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

**5.3.1.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

#### 0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univ ersity/state/national/internationa 1 level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

With the prime objective of promoting leadership, organization and responsibility among the students, an active Student Council is formed with a strong representation of students in the academic and administrative committees. The Institution elects the student council members on the basis of academic results. One governing body is formed in the form of Institutional Quality Assurance cell (IQAC) under the chairmanship of head of the institution with heads of important Academic and administrative units and faculty members. Students are the members of institutional IQAC.

#### Functions

The main motive of forming student council is to teach them Civic responsibility, democratic process, leadership Quality, problem solving technique, self responsibility, teamwork, coordination and cooperation etc.

Students council actively takes part in conducting the curricular co- curricular and extra curricular activities along with the faculty. The activities include Academic and Cultural Fest, workshops, sports day celebration blood donation camps, representative meetings, Annual day Celebrations etc.

#### Meetings

Meetings with the student council is conducted under the leadership of head of the institution twice a month with all the members. In the meetings Student Council interact with the management shares ideas, brings requests and feedback of the students.

All these responsibilities are to be undertaken by the Student council. But due to pandemic year there was no Student Council formed during the Session 2020-2021.

File Description	Documents
Paste link for additional information	https://www.christjdp.in/office- bearers.aspx#faculty-development
Upload any additional information	No File Uploaded

**5.3.3** - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

**5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

A registered alumni association of the institution stands with the institution and supports the institution in its development through providing guidance from time to time. The Association acts as a helping hand for the extra curricular activities of various clubs of the institution. The association raises fund for the social activities of the college.

Alumini Association is a bridge between Alumini and the College. The Alumini Association was formed with the objective of tapping the potential of Alumini members for the welfare of Student Community of the College Alumini Association can engage and contribute towards the institution by -

- 1. Organizing career guidance sessions by successful Alumini.
- 2. Organizing job interviews for the students through Alumini networks.
- 3. Conducting sessions in the induction program of fresher students.
- 4. Contributing towards financial support for needy students.

File Description	Documents
Paste link for additional information	https://www.christjdp.in/Associations.aspx
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution d (INR in Lakhs)	uring the year	E. <1Lakhs
File Description	Documents	
Upload any additional		No File Uploaded

- 1	Upload any additional information	No File Uploaded

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Since2001 Christ College has established itself as a premise institution for higher education in the area, encouraging its students to re-hence their potentialities with the motto 'Perfection, Excellence, Liberation' .Discipline is the key word, dignified behaviour, the hallmark of the students in the campus. The college is well mannered and served by a management of Philanthropists professional and prominent members of the public with a motive to serve society as it is CMI part along with professors and employees truly wedded to the values and devoted to the building up of healthy conventions and remarkable result. The experience and training grabbed by our student and staff through the various activity in the campus, academic , cultural and athletics , fields have done them in the most unique way and help them find placement in reputed institution over the years. For fulfillment of the college mission, the leadership strives to maintain an open and interactive environment. All stake holder is actively encouraged to participate and voice their perspective for effective decision making and policy formulation of two way communication channel between the staff and the leadership is an important feature of Christ College.

File Description	Documents
Paste link for additional information	https://www.christjdp.in/vission-mission- core-values.aspx
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Christ college encourages a culture of participative by involving

staff members in a number of administrative roles. The college a culture of participative management as all college operations are manage by committees constituted for academic and non academic activities . Major committees conspire of teachers and many include non teaching staffs and students as well the college has created adecentralized structure for decision making where departmental committees interface their decisions with college committees of the staff council. Staff council led by the principal chalks out the execution plans . Before the commencement of each academic session committees are formed under the guidance of the Principal . Committees have freedom to formulate their plans and decide strategies . Activities and decisions are discussed in the meeting for final execution for program strategies , decisions of principal remains final. Reports of yearly activities are presented to the staff council at the end of the session. There are 18 committees and all faculty members are part of it . To demonstrate decentralization and participative management , we have attached a case study on working of a committee . Examination cell taking care of timetable Mid and Model, question papers , Result Marksheets as well as PTM records and Attendance records of it has helped in improving regularity and performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The policy of the college is affiliated with the Shaheed Mahendra Karma University and the UGC. All the strategic plan and deployment documents are sent by University and UGC and many are available on the University website. Many of the academic quality policies are framed by the Staff Council and implemented through various committees of the Staff council which are monitored by the General co-coordinator. The college has regularly enhanced infrastructure and developed capacities for teaching and research of staff according to the changing academic and social environment. Academic calendar is being prepared yearly by IQAC and publish in student hand book. All the departments, cell and club prepare the activity calendar every year as their strategic plan. Policies for students and teachers is being prepared by

Page 95/113

#### management every year.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college functions under the supervision of the governing body with adequate support by college administration and as per the guidelines of Shaheed Mahendra Karma University. Principal/Director is the authority under whom the Staff Council which functions through various committees to carry out various functions of the college. The decision related to academics is taken by the Staff Council through its committees, under the guidelines provided by Shaheed Mahendra Karma University. Vice Principal, HOD's of 7 departments, Librarian, Administration Staff, report to the Principal/Director and carry out all the functions of the college. The college is well equipped with modern labs ranging from computer to science to impart technical and practical knowledge to students. There is also a central library which is maintained and updated time to time with range of books and journals. The staff members of our college are given promotion and increment in salary on the basis of yearly performance review. The hierarchy of the staff, service rules, procedures, recruitment is followed as per the guidelines of Shaheed Mahendra Karma University.

File Description	Documents	
Paste link for additional information	Nil	
Link to Organogram of the institution webpage	Nil	
Upload any additional information	<u>View File</u>	
6.2.3 - Implementation of e-governance in <b>B.</b> Any 3 of the above		

areas of operation Administration Finance

# and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user inter faces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

## **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following are the institute's welfare measures for teaching and non-teaching staff:

The employees are eligible for taking Casual Leave of 12days in an academic year. Vacation leave for teaching faculty are of 30 days in summer.

Duty Leave for faculties for doing higher studies, for doing university works of practical exams. TA for attending paper presentations and training programs.

Fees reduction/ concession for faculty's ward are given, if admitted in our group of institutions. The college has provision for admission of eligible wards of employees.

EPF of Rs.1800/- per month is paid by the Management along with faculty contribution. Medical loan facility is provided to both teaching and non teaching staff.

EPF loan are sanctioned as per GOI rules. ESIC are sanctioned as per GOI rules.

Educational and personal loan is provided to staff without interest. Advance facilities are also available.

College tour, staff picnic, trekking and orientation program are organized free of cost for staff. Concession is provided in international seminars and webinars.

#### Staff welfare fund is created.

# Maternity leaves are provided as per the provisions of Maternity Benefit (Amendment) Act, 2017.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

**6.3.2** - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

# **6.3.2.1** - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

**6.3.3** - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

**6.3.3.1** - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year** 

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution has Performance Appraisal System for teaching and non teaching staff.

1. The performance of the faculty is evaluated by the student

under the supervision of administrative officer along with the two senior faculties [TAF].

2. A standard feedback questionaire is issued to the student and feedback about their level of understanding and performance of the faculty inside the classroom is evaluated and also the principal will call some students from each class and enquire about the faculty member's performance.

3. A consolidated report is prepared and it is handed over to the head of the institution. The principal personally will discuss with the faculty and help them to identify their areas of weakness and advice them to improve their performance.

4. Randomly, The principal and head of the department will visit the classes to assess the teaching ability of the faculty members.

5. Apart from this management evaluates the performance of the faculty through the result produced by them in the university examination .Based on this result and feedback submitted to the principal management will recognise the employees quality and their various activities which they performs .The potential staff member are promoted and their suggestions are taken for considerations to the department of institution.

6. The principal and secretary meets the faculties who are lacking in their professional, skills are advised to upgrade themselves his compromise is given both in discipline and quality of teaching.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts external audit as per the requirements of the college. The external auditors prepare an annual statutory report. The college external auditor is Durga Mohanty and Associates for last five years. They prepare the external audit of the college. They conducted there audit in accordance with the auditing standards generally accepted in India. Those standards require that to plan and performance the audit to obtain the reasonable assurance about whether the financial statements are free from material statement. An audit includes assessing the accounting principles used and significant estimates made by the management as well as evaluating the overall financial statement presentation. The audit procedure is being followed every year by the management. Through this mechanism we have a chance to know about the different activities. They prepare external and internal audits records of the college. The academic audit is done by Provincial, Nirmal Province, Jagdalpur and the internal audit is done by director Christ college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

**6.4.2.1** - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0		
File	e D	e

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college follows the strategies for mobilisation of funds and optimal utilisation of resources. The college accounts department

prepares the annual budget of the college.The income and the expenses are managed by them.It allocates funds to the different purposes in the college for conducting of the different events and workshops and social activities.The income and expenditure are maintained every year.The audit of the college is maintained every year.The fixed asserts and depreciation schedules are also checked every year.The amount is being spend on the various activities like seminars and the research programmes.Different welfare schemes for the teaching and the non teaching staff like the provident fund for the teaching and the non teaching staff.Certain social works are also encouraged by the college and the contribution is also being done for the welfare of the society.The fund is used for the upgradation of academic and physical facilities like purchase of computer, upgradation of laguage lab, and other laboratories etc

File Description	Documents
Paste link for additional information	https://www.christjdp.in/pdf/budget.pdf
Upload any additional information	<u>View File</u>

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the institution is constantly working on the quality improvement in various areas. Academic Calendar is prepared and uploaded on the institutional website. IQAC has adopted quality improvement strategies in areas like curriculum development, teaching-learning, examination and evaluation, research and development.

The information and details provided in all respective folders on this server are later procured for many official purposes like drafting of magazine reports, annual reports, higher education reports, submission of AQAR and preparation of SSR etc. This also gives accessibility to the Management to scrutinize and verify all the activities conducted by different departments and faculties of the College.

The college ensures timely submission of information related to academic, co-curricular and extra-curricular activities conducted by various departments.

Admission process is fully online, wherein students' data is saved and used by the college for further correspondence in all official and administrative work.Besides that online messages and short messaging services are also used to inform and notify students about different academic and official activities.Lecture notes, study material are shared with students through online mode .

Online feedback is also collected through google form. Online examinations are successfully conducted through various platforms available.

File Description	Documents
Paste link for additional information	https://www.christjdp.in/images/academic- calender.pdf
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has a functional IQAC setup as per norms that includes Teacher Representatives, Members from Management, a representative of Administrative Staff, one nominee each from Local Society, Students, Alumni, Employers, Industry and Parent.

IQAC has constituted a feedback committee which seeks feedback regularly from all stakeholders. Based on the feedback an action is taken in the form of a communication to the concerned teachers and the teachers are suggested to conduct bridge courses, remedial courses and to use ICT based teaching methods to improve the teaching learning process. IQAC organises induction program for teachers and Trainer's Training on teaching pedagogies for newly inducted teachers.IQAC organises departmental presentations and discussion sessions to share and exchange the various teaching methodologies adopted. IQAC also organises training sessions for defining learning outcomes and also for its attainment.Every teacher is expected to submit a work done report periodically on teaching learning process and co-curricular and extracurricular activity. Every year teacher is expected to fill

#### Teachers Performance Report.

File Description	Documents	
Paste link for additional information	https://www.christjdp.in/pdf/studentfeedba ckreport.pdf	
Upload any additional information	<u>View File</u>	
6.5.3 - Quality assurance initia institution include: Regular me Internal Quality Assurance Ce Feedback collected, analyzed a improvements Collaborative q initiatives with other institution Participation in NIRF any othe audit recognized by state, natio international agencies (ISO Ce NBA)	eeting of ell (IQAC); and used for juality n(s) er quality onal or	

File Description	Documents
Paste web link of Annual reports of Institution	https://www.christjdp.in/AQAR.aspx
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College and University Regulation and Policy guidelines for admission, recruitment, administrative function an adminstrative activities safeguard the interests of the students, faculty and staff members without any differentia gender. As a matter of fact true spirit of education is being practiced in the College i.e. no discrimination ag creed, religion and gender includingthird gender. The college provides safety, security & counselling facilities t and female students /staff.

The life skills education training to the students, faculty & staff has developed a conducive professional relationsh faculty members undergo an induction programme to understand the needs, concerns and characteristics of divers including women in the campus. counseling system facilitates quick response to queries and solutions of proble any student or faculty.

There are hostels with caring and responsive wardens with appropriate security arrangements for girls, There ar room facility for boys and girls in all the campus.

The College ensures the participation of women students in intra and inter-institutional competitions and cultural activities. They are active members of cultural and sports committee at the college and University level and participate in Youth Festival, and as per the notice by the university.

All programmes offered by the college are common to allirrespective of genders without any bias or reserv workshop /training programmes are conducted on legal rights, protection from domestic/social violence, gen

#### all the students of the University.

File Description	Documents	
Annual gender sensitization action plan	Nil	
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.christjdp	.in/pdf/7.1.1.pdf
7.1.2 - The Institution has facilit alternate sources of energy and conservation measures Solar e Biogas plant Wheeling to the Ga based energy conservation Use power efficient equipment	energy ergy id Sensor-	the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College has very less impact on the environment as the college is very conscious of generating less waste and recycling it by passing it through a system that enables the used material to be reused ensuring that less natural resources are consumed. Wer majorly have

1.Solid Waste 2.Liquid Waste 3.Hazardous Lab Waste

Solid Waste: The waste is generated by all sorts of routine activities carried out in the campus that includes paper, plastics, glass, metals, foods, etc. The waste is segregated at each level and source. The administrative supervisor in each block ensures that the waste in each floor is collected at designated time intervals. The block safai workers in each floor collect,clean, segregate and compile the waste in the dustbins (Green and Blue) provided at each floor and is taken to the dumping yard provided by the college. The college has contacted an authorized vendor who collects the waste from the designated place, segregate them, recycles them and disposes them at the landfills authorized by the government.

E-Waste Management

Flip flops, memory chips, motherboard, compact discs, cartridges etc generated by electronic equipments such as Computers, Radio ,Television, Phones, Printers, Fax and Photocopy machines are recycled properly.

E-waste such as discarded computers, printers and broken laboratory equipment are safely stored in an allotted room.

File Description	Documents	
Relevant documents like agreements / MoUs with Government and other approved agencies		No File Uploaded
Geo tagged photographs of the facilities		<u>View File</u>
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus		C. Any 2 of the above
File Description	Documents	
Geo tagged photographs / videos of the facilities		<u>View File</u>
Any other relevant information		No File Uploaded
7.1.5 - Green campus initiative	s include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows:		D. Any lof the above
<ol> <li>Restricted entry of auto</li> <li>Use of bicycles/ Battery- vehicles</li> <li>Pedestrian-friendly path</li> <li>Ban on use of plastic</li> <li>Landscaping</li> </ol>	-powered	
File Description	Documents	
Geo tagged photos / videos of the facilities		<u>View File</u>
Various policy documents / decisions circulated for implementation		No File Uploaded
Any other relevant documents		No File Uploaded
716 Quality audits on anying	nmont and ana	way are regularly undertaken by the institution

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the E. None of the above

# following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

FFFF		
File Description	Documents	
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	
Certification by the auditing agency	No File Uploaded	
Certificates of the awards received	No File Uploaded	
Any other relevant information	No File Uploaded	
7.1.7 - The Institution has disal barrier free environment Built with ramps/lifts for easy access classrooms. Disabled-friendly v Signage including tactile path, I boards and signposts Assistive and facilities for persons with d (Divyangjan) accessible website reading software, mechanized e 5. Provision for enquiry and in Human assistance, reader, scrift of reading material, screen	environment s to washrooms lights, display technology lisabilities e, screen- equipment formation :	

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As an educational Institution we have demographic diversity as the students are from different socio-economic backgrounds and from diverse regions having their own language preferences. Diversity is also seen in the parent whose occupations range from farmers, auto rickshaw drivers, house help to businesspersons, lawyers, teachers, doctors, etc. With respect to the distinctiveness of every student , we try to generate a feeling of 'camaraderie' among all the members of the institution by giving space to each and every student to participate, explore, enhance and attain their full potential ,ultimately making the campus an equitable place. In order to address this language diversity we have a Language Lab with software to familiarize students with spoken as well as academic English .Peer platforms and informal support groups are created to provide an inclusive space for students. Teacher Mentors are assigned to the weak students so that help can be provided and special attention can be given .Scholarships are offered by the college to include students from weaker economic sections. This ensures that no student suffers due to lack of finances.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organizes an Induction Program for the Staff and Students at the beginning of the Academic Year. The Induction Program caters to introducing the staff and students to their rights and responsibilities. Ethical practices and responsible behaviors expected from the staff and students are conveyed in the induction .The Syllabi of PG Courses included Credits for 'HumanRights' and 'Constitution'. The Under-Graduate Syllabi included Democracy and Environmental Science as credit courses to familiarize the students with these concepts. Constitution Day, National Voters Day, Fundamental Duties Day are some days of significance that are commemorated every year by the college. The Preamble, Pledge and certain sections of the Constitution are displayed in classrooms, departments and around the campus .In keeping with the Constitutional Responsibility of preserving and caring for the Environment, college organizes activities with themes surrounding Environmental concerns. Trekking Club, Nature Trials enthusiastically organize activities for the students. All mandatory committees like Internal Complaints Cell, Anti Ragging cell, Anti Sexual Harassment Cell are active and functioning. There is also a committee appointed to plan and execute activities to familiarize and implement code of conduct and ethical behavior.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil
7.1.10 - The Institution has a project of conduct for students, teacher administrators and other staff periodic programmes in this record of Conduct is displayed of There is a committee to monitor to the Code of Conduct Institute professional ethics programme students, teachers, administration of the teachers on Code of Conduct	rs, and conducts egard. The on the website or adherence tion organizes es for ministrators awareness

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National integration day is celebrated every year in our institution to promote love, peace, unity and most importantly brotherhood among the young minds. Inorder to generate sense of harmony among the students, our institution took initiative to celebrates the birth and death anniversary of national personalities. The day marks- Teacher's day which is birth anniversary of Dr. Radhakrishnan, likewise National Youth day, etc.

Every year in Annual festival day college conducts cultural programs based on National Intergrity, unity, Non -violence,women empowerment which is the sign of promoting diversity and harmony among the students who are the pillars of the nation.

Apart from this, various festivals are also celebrated in college campus such as onam, Lohri etc. Students also organizes and participates in competition, cultural events through various clubs like Desi Fusion in which students carries Indian attire representing different states of India.

**RESPONSE- 2020-2021** 

Due to Pendemic - Covid-19 ,our institution was unable to conduct all marked festivals and events as college was functioning online for classes and for circulating important notice, therefore, no such events took place in the academic year 2020 -2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1)CLAP - Computer Literacy Awareness Programme.

Our institution has initiated as programme for poor and needy people, for promoting the social and economic welfare and for the benefit and development of the poor people in our nearby locality by establishing training for school children of this institution are giving the training and encouraging them. This practice was introduced in the year of 2014 by IT Club ( Dept.of CS & IT). The important thing is that our pursuing students are giving training to those students. Uniqueness of this programme are that our pursuing students are giving training to them at free of cost.

#### 2) My Fest

As a part of its social commitment Christ College initiated a noble programme for the diffrently abled children. This initiative was named as MY FEST. Under this event the college had invited various institutions related to diffrently abled of Bastar Region for one day event in the Campus. 250 Diffrently abled children from five institutions participate in the event. Every year a change is introduced in the structure of the event we also include cultural events and sports events. All the participants, teachers, caretakers were given a special gift and common gift was given to all the children.

File Description	Documents
Best practices in the Institutional website	<u>https://www.christjdp.in/best-</u> practices.aspx
Any other relevant information	Nil

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In midst of uncertainty and grief during the Covid 19 lockdown in 2020, Christ College extended a helping hand to the needy in the society. This involved distribution of articles of daily needs to the needy in the society. The articles were distributed to the Migrant families of UP residing in Kumharpara locality in Jagdalpur.370 kits of daily ration were distributed .such an initiative was widely appreciated and college also did its due by helping any needy during the Covid 19 pandemic. Apart from extending help in the dire times , Christ college also extends help to they society through various initiatives such as village adoption which is done by Department of Education , NSS and various clubs of the Departments. The objectives of above mentioned activities are mentioned below :

- 1. To inculcate a feeling of joy of giving among the students .
- 2. To learn practical implications of the theoretical subjects of the academic subjects.
- 3. To provide exposure to the students regarding the village life and problems faced by the villagers.
- 4. To convey a message to the society about commitment towards the society .
- 5. To commit towards the fulfillment of Vision ,Mission and Core Values of the institution.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Adoption of a village and work for the development of the area by the college NSS and different clubs of the college. Adopting a village refers to the overall development of the people living there by providing them knowledge about basic needs their duties rights etc. Helpinf them in makin the village a happy and clean place . awareness regarding education ,cleanliness and child marriage .As Bastar is a rural area so education is a must for the villagers. 2. Organising awareness sessions on academic excellence for teachers and students. 3. Efforts towards understanding in attainment of outcomes 4. Organising seminars and presentations on NAAC for all the newly appointed staff members. 5. Organising an Aluminui meet for atleast 5 batches together.