

TRANSFER CERTIFICATE

Admission No. :

School Code :

T.C. No. :

Book No. :

Permanent Education Number:

1. Name of Pupil :
2. Father's / Guardian Name :
3. Mother's Name :
4. Nationality :
5. Whether the candidate belongs to SC/ST/OBC :
6. Date of first admission in the school with Class : **Class :-**
7. Date of Birth (in Christian Era) according to Admission Register (in figures) :
- (In words) :
8. Class in which the pupil last studied (in fig.) :
9. School/Board Annual Examination last taken with result :
10. Whether Failed, if so once / twice in the same class :
11. Subject studied :
12. Additional Subjects :
13. Whether qualified for promotion to higher class, if so to which class : **Class :-**
14. Month upto which the pupil has paid school dues/paid : No Dues completed- Yes / No :
15. Any Fee concession availed of : if so, the nature of such concession :
16. Total No. of working days :
17. Total No. of Working days Present :
18. Whether NCC Cadet / Boy Scout / Girl Guide (Details may be given) :
19. Games played or extra curricular activities in :
- which the pupil usually took part :
- (mention achievement level there in) :
20. General conduct :
21. Date of Application for certificate :
22. Date of issue of certificate :
23. Reasons for leaving the school :
24. Any other Remarks :

Prepared by :

Checked & Verified by :

Class Teacher :

DIRECTOR-PRINCIPAL
(Signature and School Seal)